

“How can I keep my equipment working... ?”

The **Vision**: A smoothly functioning company (with reliable, “always working” equipment) that is a routine “cash flow machine” for you! (Plus you achieve [Personal Freedom!](#))

The **Problem**: Your under pressure employees will swap out a broken item for a good machine and keep on working. (OK, no problem- Production comes first!) BUT THEN they just put the non-working equipment “back on the shelf” so a different tech takes the broken machine out on the job site! And this vicious circle just keeps repeating itself!

The **Solution**: When something breaks it is [immediately “red-tagged”](#) with a brief description of the problem. (Red tag: “Broken scrub wand valve”) Then the original tech fills out the top section of this Equipment Repair Sheet and gives one copy to the office and the other to your Maintenance/Repair Tech. (Including WHERE the non-working equipment is located.)

The quick**FIX**: Use this Equipment Repair Sheet (ERS) to let the office know not to send this item out. Plus the ERS will add a [“sense of urgency”](#) to get it fixed FAST. And most importantly you now have a document focused on *“HOW can we keep this breakage from happening again?”*

[Steve Toburen](#)

If you like this Form you’ll LOVE *Strategies for Success-*

Invest 5 days with *Strategies for Success* (SFS) and you’ll gain **years** of experience in measuring your financials, creating a marketing plan and building a truly lucrative, “real” business.

Do you struggle with any of the challenges below? Then just click for the solutions!

Remember, this is just a taste of the proven “Success Resources” SFS will give you:

- [Do you have a personal "Disaster Plan" in place?](#)
- [What equipment should I buy with \\$5,000.00 for a carpet cleaning start-up?](#)
- [Bill Yeadon's Cleaning and Restoration marketing checklist](#)
- [How to train your field techs for referrals.](#)
- [It is possible to build personal wealth in the cleaning industry.](#)

There is no other program like SFS. Interested? Call your Jon-Don rep or follow these links:

- [Frequently Asked Questions about SFS](#)
- [Why should I invest five days of my life to attend SFS?](#)
- [Here is what you will learn at SFS- day by day.](#)
- [Skeptical with all the "snake oil" out there? Read what our members say...](#)
- [Read these SFS Member "bios" of what happened after SFS!](#)

Remember, SFS has transformed the lives of almost 3,000 people in the cleaning and restoration industry. **Why not you?** I urge you to investigate SFS.

Steve Toburen

Equipment Repair Sheet

Date: _____

Has item been "red-tagged"? _____

Section below to be filled out by Field Technician:

Name: _____

Damaged/ Non-working item: _____ Is item still usable? _____

When do we need item repaired by? _____ Backup equipment available? _____

Where is item located now? _____

What happened? _____

HOW can we keep damage from happening again? _____

Signed: _____

Date: _____

Section below to be filled out by Maintenance/Repair Tech:

Describe actual damage to item: _____

Is unit repairable? _____ Cost effective to do so? _____

Can we repair in-house? _____ If not, where do we need to send it? _____

Repair parts needed/cost: _____

Actual time needed for repair: _____

WHAT procedure(s) do we need to change to keep this damage from happening again: _____

Signed: _____

Date: _____

Office Use:

Name: _____

What changes/ reminders need to be made? _____

Should topic be brought up in company meeting? _____ If so, list out suggestions: _____

Final changes implemented? _____ List out what they are: _____

Signed: _____

Date: _____